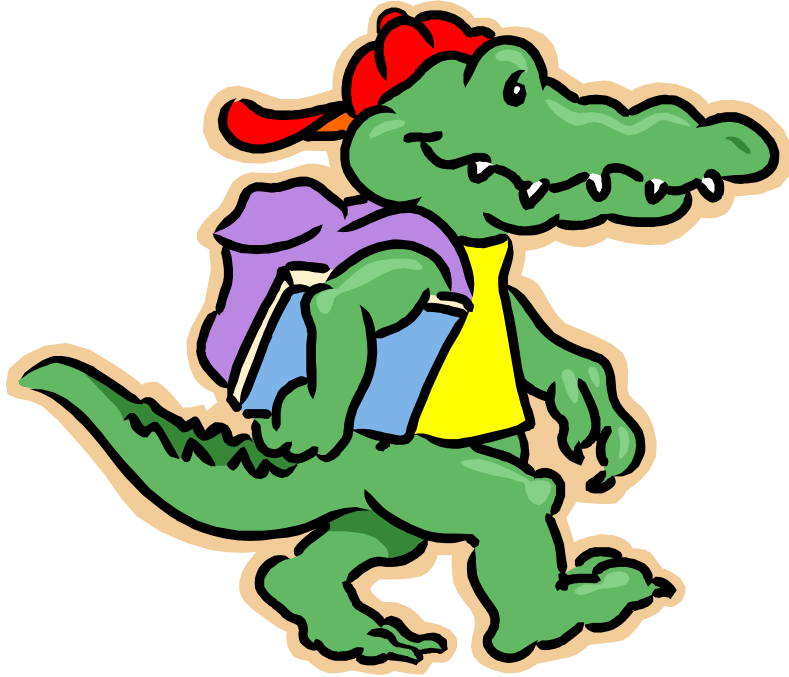


Golden View Elementary School
Parent Handbook
2017-18



Golden View Elementary School
5025 Canyon Crest Drive
San Ramon, CA 94582
(925) 855-2700

Golden View Elementary School

Office	(925) 855-2700
Attendance	(925) 855-2798
Fax	(925) 735-2104
Office Hours	7:30 am - 4:00 pm
Principal	Christine Huajardo
Office Manager	Terri Sutak
School Office Assistant	Shirley Pitts

Board of Education, San Ramon Valley Unified School District

Greg Marvel, President

Ken Mintz, Vice-President

Rachel Hurd, Clerk

Denise Jennison, Member

Mark Jewett, Member

Administration, San Ramon Valley Unified School District

699 Old Orchard Drive
Danville, CA 94526

Superintendent Mary Shelton

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Dear Families and Friends of Golden View Elementary,

Welcome to another exciting school year at Golden View! When your child crosses the threshold of our school, your entire family joins the extended Golden View family. It is our goal to work together as a team to provide the best possible educational experiences for your child in a safe and supportive environment.

There is a strong sense of community here at Golden View. This year makes our twenty-first year of excellence, enrichment, and academic achievement! Our highly qualified and dedicated staff works together to enhance and extend the State of California's educational standards at each grade level.

While academic success is always a focus, we strive to develop the whole child in an environment where Life Skills are valued and reinforced daily. We believe that all of our children need these skills to be happy and productive adults. They include: respect, responsibility, organization, friendship, caring, cooperation, problem solving, effort, perseverance, integrity, patience, sense of humor, common sense, flexibility and curiosity.

Parents are highly valued partners in our work at Golden View. The best educational climate is achieved when home and school are mutually supportive. We encourage parent volunteers in our classrooms and on our campus. Our Parent Teacher Association (PTA), our site-based educational foundation (Gator Fund) and our School Site Council (SSC) all work hand-in-hand with staff to provide exceptional programs to support and enrich the classroom instruction.

Golden View is committed to providing a 21st Century education. Thanks to our terrific parent community, all of our classrooms will be equipped with digital teaching stations. Along with our Mac Computer lab, a 33 seat PC lab, 1:1 IPADS in 5th grade and roaming carts of Mac laptops for our 3rd and 4th grades Golden View students will be learning in technology-rich environments that allow them to explore the education of the future, including a range of devices for students provided by our Gator Fund.

We strive to keep you informed through regular communications. The PTA sends an electronic newsletter each week called The Gator Gazette. It is sent via email and parents need to opt in by sending their email to our PTA president. We also have an exceptional website at www.goldenviewonline.com. Up-to-date information on events at Golden View can be found there, as well as links to your teacher's classroom newsletters. Important principal messages are sent directly to your email via the parent portal.

In an effort to protect our environment and make information readily accessible, Golden View is committed to paperless communications. Flyers, newsletters and information on school events will be available on our website and as links through the Gator Gazette. ***In order to be informed about what is happening at school, you will need to be sure to read all communications and check the website regularly.***

On behalf of the entire Golden View staff, we wish you a wonderful 2017-2018 school year! We look forward to working with your family and getting to know your children. Please come in and say hello.

Sincerely,

Christine Huajardo
chuajardo@srvusd.net

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

Golden View Elementary School Staff Members

Principal.....	Christine Huajardo
Office Manager.....	Terri Sutak
School Office Assistant.....	Shirley Pitts
Teacher on Special Assignment...	Kelly Walton
Transitional Kindergarten.....	Ozma Ferren Cathy Doll Trish Facticeau
Kindergarten.....	Ashley Fabro Erin Campbell Dee Dee Judice Trish Facticeau
Kinder- First Grade Combo.....	Kristie Stifter
First Grade.....	Sue Beery Tiffany Burgermeister Elise Tewell Michelle Martorano
Second Grade.....	Janine Baker Christy Stevens Sue Wright Robin Pardo/ Melissa Lucero Michelle Martorano
Second- Third Grade Combo.....	Sarah Allen
Third Grade.....	Effie Argyropoulos Sarah Ferlazzo Erin Morris Brittany Powles/ Baylie Duncan
Fourth Grade.....	Laura Ward Jean Van Nostrand

	Angelique Banis Michael Dake Brittany Powles/ Baylie Duncan	
Fifth Grade.....	Morgan Dewey Colette Johnson Alisa Smith	
Science Specialist – Grades 1 - 5	Monica Ehlers	
Resource Specialist.....	Debbie Davis	
Resource Assistant.....	Kimberly Benno	
Physical Education.....	Jason Kyriacou and Diana Nickelson	
Health Educator.....	Nancy Sheets	
ELL Coordinator/Tutor.....	Sasa Janhar	
Reading Intervention & Support...	Ann Marks and Christine Sharrock	
Computer Technology Instructor	David Ongman and Dorothy De Monte Verde	
Speech & Language Specialist.....	Kali Fama, Joyce Nelson-Ortiz, and Carmelie Fuiastro	
Occupational Therapy	TBD	
Psychologist	Jill Forschler	
Library/Media Coordinator.....	Lisa McGuire and Christine Sharrock	
Choral Music Instructional Assistant	TBD	
Instrumental Music Instructor.....	Christine Bertolero	
Art Coordinator	Debbie Slaydon	
Food Service.....	Connie Nunes and Manfred Vilar	
Lead Custodian.....	Norman Sohota	
Night Custodian.....	Margarete De Oliveira	
Paraprofessionals.....	Kathy Barberi Sasa Janhar Maria Delvizia TBD- 3 positions	Ann Marks Celese Berkompas Meera Higby

General Education Programs

Library/Media Center



The Library/Media Center is at the heart of our school's programs. It is staffed by a part-time Library/Media Coordinator and assistant funded jointly by the district and the Golden View Gator Fund. Students visit the library weekly and have an opportunity to make a selection from a wide variety of fiction and non-fiction books and magazines available for checkout. Students are urged to take their selections home for sharing. Any help you can provide with the care and return of library materials will be appreciated. We encourage you to stop in at the Library/Media Center when you visit the school.

Computer Lab



Students in grades K-5 regularly receive instruction in the computer lab - thanks to donations to our Gator Fund. Classrooms also have individual computers for daily student use. We have expanded our computer labs. We now have 30 Mac laptops for student use, as well as a updated 33 seat PC lab. IPADS have been purchased for every teacher and 5th grade student. We are currently looking for business partnerships to help expand our technological resources and training.

Physical Education



Students in grades 1 - 2 are provided two 50-minute physical education classes taught by a credentialed P.E. teacher as part of a balanced grade-appropriate curriculum each week. Students in grades 3-5 are provided with one 50-minute physical education class each week. The curriculum includes warm-up exercises, skills instruction, practice, game instruction, sportsmanship, and participation.

All students in grades 1-5 are required to participate in P.E. unless they have a note from a parent, guardian or doctor excusing them from P.E. activities for medical reasons. If a student needs to miss more than three days of P.E. for medical reasons, the school must be supplied with a note from the doctor. For serious illness or injury, a doctor's release must be sent to school in order to return to P.E.

Science Lab



On a weekly basis, students in grades 1 – 2 receive one 50-minute period of science instruction, and students in grades 3 – 5 receive two 50-minute periods of science instruction in our lab. A credentialed science teacher offers hands-on science instruction and experiences that augment the classroom science instruction. Kindergarten students participate in science instruction in their classrooms.

Instrumental Music



Instrumental music is provided twice weekly in grades 4 and 5. 5th grade instrumental music is funded by the school district and with parent donations. 4th grade instrumental music is funded exclusively by parent donations.

Choral Music



Choral music is provided once a week for 30 minutes to students in grades K-5. The Gator Education Fund funds this program. Instruction includes music appreciation as well as singing seasonal songs and songs that align with the curriculum.

Golden View Chorus and Golden View Bell Ensemble are also offered to students for students in grades 3 - 5. These supplemental programs are funded by parent donations. This instruction is generally provided in the mornings, before the school bell rings.

Support Services/Programs

Resource Specialist

The resource program is designed to provide identification, assessment, and instructional planning, including individualized and small group instruction, for individual students with special educational needs. Our Resource Specialists and Resource Aide work collaboratively with the classroom teacher to meet the needs of students who have learning disabilities or other identified special needs.

Psychologist

A school psychologist provides psychological services to the students at Golden View one day per week. The psychologist assists the teachers in pupil evaluation, diagnosis of student needs, and referrals to appropriate programs.

Speech and Language Specialist

Speech and language therapy is provided at Golden View School for children who have difficulty with verbal communication. Children are referred to the Speech Therapist for articulation problems, stuttering, immature speech patterns, hearing difficulties, physical anomalies such as cleft palate, inadequate voice production, and language disabilities. Following an evaluation and notification of parents, students are enrolled in individual or small group therapy.

Reading Intervention

The reading intervention tutors provide support in the areas of phonemic awareness and reading comprehension. Children in grades K-5 who are performing below standard in reading are referred to this program. These students receive extra support on an as needed basis. Our Gator Fund generously provides reading intervention.

Health Educator

Our health educator provides services to our school once every week. The work of the health educator includes hearing and vision screening for designated students, assisting teachers with health education at all grade levels, making home contact when the situation warrants, and assisting with first aid.

English Language Learners (ELL)

Children whose primary language is not English are given the California English Language Development Test (CELDT) annually to determine English fluency. The results of this test enable us to provide the appropriate classroom instruction throughout the school year enabling the students to become fluent in the English language. Golden View is fortunate to have an English Language Coordinator provided by our Gator Fund. The ELL Coordinator provides small group

English language instruction and provides our teaching staff with support materials to enhance English acquisition.

Student Success Team

The Student Success Team (SST) functions within the general education program. The team receives referrals from classroom teachers who wish to explore strategies that would enable a particular student to experience greater success in the classroom. The team may consist of the child's parents, their classroom teacher, the school psychologist, our resource specialist, the speech specialist, and a site administrator.

Full Inclusion

The Full Inclusion Program includes students with serious learning challenges who are assigned to general education classrooms. This provides a positive learning environment for the students and an opportunity for general education students to learn valuable lessons in diversity and life skills. A full inclusion specialist and aides provide support to the students, parents, and classroom teachers.

Gifted and Talented Education (GATE)

SRVUSD participates in the state funded Gifted and Talented Education (GATE) program for students in 3rd, 4th and 5th grades. GATE students are clustered in the general education classrooms where the teacher provides the GATE students with appropriate activities. The Parent/Staff GATE committee organizes additional GATE activities. All second grade students throughout the district are given the Cognitive Abilities test, a standardized abilities assessment that is used to identify GATE students and inform teacher instruction. For additional information regarding the GATE program, contact the school or SRVUSD GATE office at 552-2916.

Paraeducators

Golden View is proud to have paraeducators provided by the Gator Fund. Paraeducators work along-side our teachers to provide small group instruction to our students. Paraeducators also assist the teachers in many other capacities; they provide intervention strategies to students who need a boost to the curriculum, some provide lunch supervision, they help with set-up and take-down in the science lab, and they help in many other ways around our school. Thank you, Gator Fund for recognizing the importance of our paraeducators.



Behavior Standards and Student Discipline

We have three basic guidelines for behavioral standards. They are:

1. Show Respect
2. Make Good Decisions
3. Solve Problems

Nearly every expected and appropriate behavior falls within these guidelines, which are discussed with students throughout the school year.

Student discipline at Golden View is a responsibility shared the student, classroom teacher, principal, support personnel, and parents. Students are responsible for their own behavior and their actions. Golden View School strives to maintain an atmosphere where everyone feels safe and is best able to learn. We need to work together to ensure that students respect and follow the rules and procedures of the school.

Behavior that is disruptive or creates an unsafe situation will not be tolerated. The consequences for such a behavior may be a time out, in-school suspension, or a suspension. Depending on the seriousness of the infraction, parents may be contacted. Contact will come in the form of a telephone call or follow-up email either from the office or from the classroom teacher.

ELECTRONIC COMMUNICATION – INAPPROPRIATE USE and CONSEQUENCES

As the use of digital technology becomes more prevalent throughout our schools, the San Ramon Valley Unified School District is committed to helping students learn the responsible use of such technology in a safe and appropriate manner. This document serves as a reminder to parents and students that cell phones, cameras, video cameras, websites and other means of transmitting electronic data can be disruptive and/or harmful, with respect to themselves, other students and staff, as well as the overall school environment. The following information has been developed with the safety of all students and staff in mind.

CYBER BULLYING

Cyber Bullying is the use of electronic information and communication devices to willfully and repeatedly harm either a person or persons through the medium of electronic text, photos, or videos. Examples of this behavior include but are not limited to:

- Sending/posting false, cruel, hurtful or vicious messages/comments
- Creating websites that have stories, cartoons, pictures, and jokes ridiculing others.
- Breaking into an email account and sending vicious or embarrassing materials to others.
- Engaging someone in electronic communication, tricking that person into revealing sensitive personal information and forwarding that information to others.
- Posting of a student picture without their permission.

Bullying of this nature creates a hostile, disruptive environment on the school campus and is a violation of the student's and staff member's right to be safe and secure. Actions deliberately threatening, harassing, intimidating an individual or group of individuals, placing an individual in reasonable fear of harm or damaging the individual's property; or disrupting the orderly operation of the school, will not be tolerated.

INAPPROPRIATE USE OF TECHNOLOGY

The fundamental principles behind these policies are that students should never do anything that harms another student or prevents them from learning. Any use of technological media that interrupts with a student's right to learn will not be tolerated. Electronic media includes, but is not limited to: social networking sites, chat rooms and discussion groups, instant messaging, text messaging, computers, cell phones and personal digital devices, digital cameras, cell phone cameras, and web cams. As new technologies emerge, they too may be included with the above forms of electronic communication. Examples of this behavior include but are not limited to:

- Sending, sharing, viewing, or possessing pictures, text messages, emails, or other material of sexually explicit, graphic, or disruptive nature on any device is prohibited on a school campus.
- If the conduct occurs off school grounds and causes or threatens to cause a substantial disruption at school or interferes with the rights of students or school staff to be secure, school administration may impose consequences. The Administration may also report the Cyber Bullying or Harassment to the police.

CONSEQUENCES

Education Codes 48900.4 and 48900 (r), strictly prohibit harassment or bullying of any kind and such behavior is subject to consequences, including possible expulsion.

- Sexually explicit material that is transmitted electronically may result in parents or police being notified, and that material may be reported as suspected child abuse or neglect.
- All students involved in the transmission and/ or possession of such images or text may be disciplined under California Education Code 48900 (i): Committed an obscene act or engaged in habitual profanity or vulgarity.
- If reasonable suspicion exists that a student has been involved in possessing or transmitting such material, the electronic device involved may be confiscated and searched by school officials.
- The transmission of such material involving another student may be punished under California Education Code 48900 (r): Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- Additionally, Education Code 48900 (k) states that any disruption of school activities or otherwise willful defiance of the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties can also lead to suspension

*** Education Codes 48900.4 "Harassment, threats, or intimidation creating an intimidating or hostile educational environment"

***Education Code 48900 (k) “Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties”

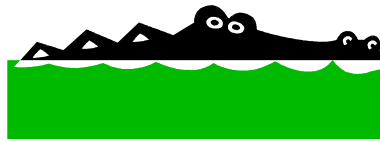
***Education Code 48900 (i) “Committed an obscene act or engaged in habitual profanity or vulgarity

*** Education Code 48900 (r) “Engaged in an act of bullying, including, but not limited to bullying committed by means of an electronic act, as defined in subdivisions (f) and (k) of Section 32261, directed specifically toward a pupil or school personnel”

ACTION STEPS TO RESPOND TO BULLYING OR HARASSMENT

Any student who receives such an image or message against their will should:

- Inform a school official immediately.
- Save the evidence. Print the online harassing text if possible.
- Identify the Bully.
- Clearly tell the Bully to stop.
- Ignore the bully by leaving the online environment and/or blocking communications.
- File a complaint with the Internet or Cell Phone Company.
- Contact the Bully’s parents.
- Contact the police.



Life Skills Program

Golden View utilizes a Life Skills Program on campus to help students become positive and productive members of society. We introduce new life skills each month and students can earn Life Skills slips for showing positive attributes on campus.

The Life Skills that will be discussed as part of the program are:

RESPECT
RESPONSIBILITY
COOPERATION
PROBLEM SOLVING
ORGANIZATION
EFFORT
PERSEVERANCE
INTEGRITY

FRIENDSHIP
PATIENCE
SENSE OF HUMOR
CARING
FLEXIBILITY
COMMON SENSE
CURIOSITY

Play Structure and Swings:

Play with SAFETY in mind at all times.

- Students should WALK in the tan bark area. Students who run should be removed. **Chase and tag games are not allowed in the structure area.**
- Swings only go in a front and back direction.
- One student on the swing at a time.
- After 50 swings (1 forward and backward movement= 1 swing), give up the swing to someone waiting.
- Students waiting should wait a safe distance behind the swing for which they are waiting.
- One person on the slide at a time.
- Students should stay clear of the bottom of the slide.
- No climbing up the supporting legs of the slide.
- Always slide facing forward.
- No standing on the slide or climbing up the slide at any time.
- At the end-of-recess bell, students are to freeze (no talking/playing stops). After all are "frozen", students with equipment will put the item away. A second whistle will blow and students WALK to line up.
- One person going down the fireman pole at a time.
- One person either sitting or standing on each of the bongo pods at a time.
- Please travel one direction from the large round blue jack towards the DNA climber.
- Please go one direction on the DNA climber and no jumping off of it.
- Line up at the entrance side of the monkey bars going towards the swings –please go only one direction on monkey bars.
- Please ONLY go down hexagon climber.
- Go ONLY up ladder towards slide

Grass Area

1. Students must stay in sight of an adult supervisor at all times.
2. Students are not to play behind the portables or other buildings.
3. No body contact games are allowed (tackle/touch football, etc.).
4. Cooperate with each other at all times. If a conflict arises, attempt to resolve the situation with a compromise. If you are unsuccessful, walk away and find an adult to help you use conflict resolution.

Restrooms During Recess

1. The restrooms are not an area for playing or socializing.
2. Students should use the bathroom between rooms 14 & 15 during recess.

Recess Equipment

1. Students are to use the provided recess equipment with respect. Misuse of any equipment may result in a warning or a temporary loss of the equipment.
2. No recess equipment should be brought from home. This includes footballs, basketballs, Frisbees, tennis balls and baseball/ softball equipment.

Lunch Room Rules

1. Yard duty supervisors will walk students to the cafeteria.
2. Students will walk to the cafeteria in a quiet line.
3. Students will enter the lunchroom, get their food, and sit at their assigned tables.
4. Students will demonstrate good table manners during lunch and remain seated.
5. Students will talk in quiet voices while in the cafeteria.
6. Students will be dismissed by the lunch supervisor once trash has been removed from the floor and the table.
7. Students are responsible for throwing away ALL of their trash in the appropriate containers. It is not the responsibility of the lunch monitors to clean up other students' trash.
8. Each table will be assigned a weekly table monitor by the classroom teacher. The table monitors are responsible for cleaning the tables.
9. Students will remain in the cafeteria for the entirety of their eating period. They will not be dismissed if their table is not clean.
10. Students are to walk to their classrooms along the cement pathways when they are dismissed.
11. No food should be taken out of the cafeteria.
12. Students should respect and obey all noon duty supervisors.

Courtyard Areas

*** Courtyard rules provide a safe and quiet learning environment for all students. ***

1. Students are to walk on the cement pathways.
2. Students are not to walk on the lawns that are located throughout the courtyards.
3. The courtyard areas are off limits during recess and lunch.
4. Food is not allowed in the courtyard area.
5. All balls should be taken to the blacktop/field for bouncing. They are not to be bounced or thrown in the courtyards.
6. During recess and lunch, students should use the water fountains located outside the Multi-purpose Room.

Balls Over the Fence

Students are **never** allowed to go beyond the fence adjacent to the street to retrieve balls.

Golden View from A to Z

Important Basic Information

Attendance Procedures

In order to be certain that all of our students are accounted for each morning, we have implemented the following procedure:

If your child is absent for any reason, please call the school between 7:30 and 9:00 am on each day of their absence. The attendance number is 855-2798 and is operated 24 hours per day. Your message will be received by an answering machine. Please leave the following information:

- Your child's name
- Teacher's name
- Reason for absence
- Estimated length of absence
- Request for homework

Parents who do not contact us will receive a telephone call to verify the absence. Please help us eliminate unnecessary calls by using our attendance line.

Bicycles

Children may ride their bicycles to school. Bicycles are to be parked and locked in the racks in the bicycle enclosure. Bicycle riders should observe traffic safety laws and be considerate of children walking to school. At no time during the school day are students to ride bicycles on school grounds. California state law requires students to wear helmets while riding bicycles, even when riding on sidewalks.

Books

Students will be provided with all necessary textbooks and school materials. Each child is responsible for giving proper care to books in his/her charge. In the case of lost or damaged books, the child is responsible and charges will be made. If you find books from previous years, please return them to the school office.

Cell Phones

Cell phones are discouraged at school; but if a student carries one for emergency reasons, it must be kept turned off and put away in his/her backpack. If the cell phone is used during the school day, it will be taken until the end of the school day. If a cell phone becomes a distraction or is used inappropriately, parents will be contacted.

Conduct

SRVUSD Board Policy 5131 states that, “A safe and positive learning environment is essential for the optimum development of each student and for quality education. Schools are expected to provide an orderly, caring, and nondiscriminatory learning environment in which all students feel comfortable and take pride in their school and in their personal achievements. To achieve this goal, staff is expected to teach students the meaning of equality, human dignity, and mutual respect, and to employ learning strategies that foster positive interactions among students from diverse backgrounds. School personnel must prevent and protect against behavior which threatens the safety of individuals or property, or which disrupts learning. School and district personnel shall model positive behavior and attitudes that are respectful of all individuals.”

Sexual Harassment

It is the policy of the Governing Board of the San Ramon Valley Unified School District to provide an educational and work environment free of unwelcome sexual advances, requests for sexual favors, and other verbal visual or physical conduct or communications constituting sexual harassment, as defined by Education Code 212.5 and otherwise prohibited by state and federal statutes.

At Golden View, we implement and reinforce these policies through the use of the Character Counts program, Second Steps program, and through positive reinforcement using our Life Skills program and many other curricular and supplemental activities.

The full board policies on Conduct and Sexual Harassment can be viewed by visiting the district website www.srvusd.net clicking on <district>, then clicking on <Policies and Regulations>, then opening the <Board Policies 5000 Students> folder.

Dress and Make-up

Student dress should be appropriate to the classroom and conducive to school work and outdoor play. Please support the educational atmosphere at Golden View by following the guidelines established for student dress and make-up as listed below:

- No cutoffs or shorts above mid-thigh/ shorter than index finger tip
- No halter, net, midriff, or spaghetti strap tops
- Pants or shorts may not be worn low enough that underwear or flesh is visible
- Imprinted clothing should be in good taste
- No chain wallets
- Sandals and open-toed shoes are discouraged, as they are not safe attire for active play during P.E. and recess.
- No make-up should be worn to school, except as part of a costume. The exceptions to this policy are tinted acne medications and lip balm.
- Halloween costumes must be elementary-age appropriate and not violent in nature. No weapons, face-covering masks, or gory accessories should be worn. If you are unsure of the appropriateness of a costume, please contact Mrs. Huajardo.

Emergency Situations

In the event of an emergency or disaster, students will be evacuated to the playground under teacher supervision. In order to release students from school, please go to the Check-out Station located in the parking lot at the front right corner of the school. You will be asked to sign your child out before taking your child home. Please do not take your child off of the campus without following procedures. This is the only way we can account for the safety of all our students.

Forms for School

During the year several basic information forms will need to be updated. Your prompt completion of these forms on parent portal is very important.

Emergency Information: Each year we ask that you update your parent portal. It is extremely important that this emergency information be kept current. This card is invaluable to the office when a child becomes ill or in case of an unusual situation. Please notify the office of any changes as soon as you become aware of them.

Field Trip Permission Slip: As a class takes a field trip, notices and permission slips will be sent home informing you of where the class is going and giving you pertinent information. A student may not attend a field trip unless there is a permission slip on file for the trip. If you think that you may drive on a field trip, please ask your child's teacher for an insurance notice.

Home Language Survey: This state form identifies students who speak a language other than English and allows us to identify students who may need extra support in learning the English language.

Health Information

If a child becomes ill or injured at school, his/her parents or another adult on the emergency card will be notified. If medical attention is needed and an authorized adult cannot be reached, the child will be taken to the hospital listed on the emergency card. It is vital that information on this card be kept current.

California Education Code Section 49423 regulates medications at school. This code states that any pupil who is required to take prescription medication during the school day may have medication administered by the school nurse or other designated school personnel if the school district receives a **written statement from a licensed physician detailing the method, dosage, and time schedules by which the medication should be taken.** The **Medication during School Hours** form is available in the office and should be updated each year.

If you have a child with a medical problem who could be endangered by exposure to communicable disease (i.e. chicken pox, streptococcus, etc.), please alert the classroom teacher and office so we can notify you when such illnesses occur on campus. If your child is going to

be absent for an extended period of time, the school secretaries should be contacted to arrange for a home teacher.

Homework Policy

The SRVUSD School Board policy 6154 states: Homework is an integral component of education that deepens student learning and understanding. K-12 students will participate in homework that is meaningful, purposeful, and appropriate.

It is the position of the district that homework shall be given as part of the regular instructional program. At Golden View, homework is assigned on a regular basis beginning in kindergarten. Teachers will be discussing their homework procedures with parents during Back to School Night. The full board policy on homework can be viewed on the district website www.srvusd.net under the <district> tab, by clicking on <Policies and Regulations>, then selecting <6154 AR Homework-Makeup Work.pdf>.

Immunizations

California law requires (with some exceptions depending upon religious beliefs or medical reasons), that at the time of first enrollment in California schools, school children must have doctor verification of all current immunization against polio, DPT, measles, mumps, rubella, hepatitis B, and varicella. According to state law, a student will be denied access to school without proof of immunization.

Independent Study Contracts

The Independent Study Contract allows students to complete and receive credit for work during pre-arranged absences of 5 days and not more than 10 days. The contract will include class assignments and a written project and/or an oral report related to the child's activities while away from school. The contract must be complete upon return to school with all work completed and all required signatures. **Please notify the office and your child's teacher at least a week in advance of the absence in order to provide adequate time to plan appropriate and meaningful assignments for the student.** When the student returns, he/she must submit the contract and work to the classroom teacher. Independent Study forms are available in the office. Contracts are subject to approval at the principal's discretion. The average approved contract is 5 school days.

Lost and Found

Each year a sizable amount of clothing and other items end up in our lost and found. Parents are urged to mark all personal articles with their child's name and phone number. If the articles are properly marked, we will make every effort to get them back to their owner. The "lost and found" rack is located in front of the multi-use room. **Items not retrieved by the end of each month are donated to a local charity.**

Notices and Newsletters

Notices are occasionally sent home with students on Fridays or Mondays. Please check backpacks for communications on these days. Classroom newsletters will be posted on the school website and will be updated at least once per month. Your child's teacher will elaborate on his or her specific policies at Back to School night. The PTA and Principal's online newsletters contain pertinent school information. They are available on our school website and will be emailed to the address you provided at registration. You are encouraged to read them thoroughly. Please check the school website, www.goldenviewonline.com, frequently for school updates.

Parking at School

WAIT PATIENTLY

Please wait until there is room to move fully into the pick-up lanes **beyond the red curb** before turning off of Canyon Crest into the driveway entrance. The right lane and middle lanes are for pick up and drop off only. Please do not park and leave your car in these lanes. The left lane is for thru traffic only. Do not pack the entrance so tightly that cars cannot get by on the left side. The driveway entrance was widened to make sure that vehicles can always get by on the left. Please do not block this thru traffic lane by using it to create more "parking while waiting" room at the entrance.

TAKE TURNS

As space opens up in the pick-up area, cars turning right into the driveway should alternate with cars turning left. Part of the reason that the entrance gets blocked is that drivers that don't "jump" into any free space aren't given a chance.

PAY ATTENTION

Children will be organized by grade level. The line will move faster if you have a card with your last name clearly visible to the staff that is helping children into cars. Do not talk on your **CELL PHONE** anywhere in the pick-up area.

1. **NO PARKING** at curb in front school - between 1:30 and 3:30 PM. Cars at this curb must be moving toward and planning to turn right into the driveway entrance. You may not wait there in your car ("attended parking") during these times or you may be ticketed. This is to reduce congestion in both directions on Canyon Crest.
2. Please note that the parking lot is marked for counter clockwise flow; no driving through the middle of the lot. Please note which spots are reserved for staff. **Please do not park in staff parking, even if it is for just a few minutes.**

Party Invitations

Party invitations should not be distributed at school. Distributing any information to the class, including group flyers and party invitations, are subject to district approval. Please contact the front office with any questions.

Pets at School

Please do not bring your dog on campus during school hours or at drop off and pick up times – even if the dog is on a leash. Pets are not to be brought to school without the permission of your child’s teacher. They must be brought in by a parent, shown, and taken home. We love animals, but they can become disruptive to the educational atmosphere and are a health and safety issue.

Report Cards/Conferences

Report cards will be sent home to parents three times during the school year. Parent conferences will be held in October and March. Additional conferences may be held during the year at the teacher or parent’s request. In order to ensure that your child has a successful school experience, communication between home and school is vital.

Roller Blades and Skateboards

Students are not allowed to bring roller blades, Razors, “wheelies,” or skateboards on the Golden View campus as it is a safety issue.

Safety

Items such as knives, matches, squirt guns, firearms, and sharp instruments are not permitted. Any student bringing these items to school will be suspended (California Ed Code 48900).

Safety Drills

There will be regular fire, disaster, and secure the school drills to familiarize students with the proper drill procedures. Golden View has a detailed evacuation plan which is reviewed annually.

School Accountability Report Card (SARC)

Each spring a School Accountability Report Card (SARC) is available for parents and interested community members. The most current SARC is posted on our website. It addresses many aspects of the school and district programs.

School Pictures

School pictures will be taken at registration. There will be a picture make up day for those students who were not photographed at registration. Additional information will be sent home in the future.

Slip Reading Schedule

Students in grade 1 will go on a “slip reading” schedule shortly after school begins. This schedule allows the students to work in smaller groups with the teacher. The reading groups vary and there is not necessarily a relationship between time assignment and reading ability. Teachers will establish groups that will best meet the students’ reading needs.

Please refer to the Bell Schedule available on our website for specific times for Early Gators and Late Gators. First grade teachers will communicate with parents prior to the start of Slip Reading if their child is an Early Gator or Late Gator.

With the slip schedule, children that come early should not arrive on campus more than 10 minutes prior to the start of their day and should leave campus promptly once dismissed at the end of the day.

To encourage academic excellence, we ask that parents please do not socialize in the courtyard...voices always travel further than we think.

Telephone Use

Students may use the telephone located on the front desk in the school office for emergencies only. Calling home for permission to visit with friends is not allowed.

Toys and Play Equipment

Phones, cameras, radios, CD players, electronic devices, balls, toys, trading cards and other items of this type are not to be brought to school unless they have a purpose in the classroom and the child’s teacher has given permission. Such items create a distraction in the classroom and supervision problems on the playground. The school cannot take responsibility for personal items that are broken or damaged at school.

Visitors

It is required that all visitors/volunteers sign in at the school office before entering a classroom and that they wear a SRVUSD visitor’s badge. Parents are welcome to visit the school while it is in session, but need to be approved in the district’s Be A Mentor Program before coming onto campus to help or volunteer. Information on Be A Mentor is on our school website, as well the district website. If you would like to speak with your child’s teacher, please make an appointment with them for before or after school hours. All classroom observations must be

pre-arranged with the teacher and principal. Observations can be up to 30 minutes in duration and with an administrator present.

Volunteer Drivers

In the event that private vehicles are used to transport students on a field trip or other school function, the driver must be cleared through Be A Mentor prior to driving on any trip. The program requires that the driver must have proof stating that:

1. The driver holds a valid California driver's license.
2. The driver carries insurance with minimum coverage of \$100,000/\$300,000 bodily injury and \$25,000 property damage. A copy of this coverage must accompany the permission form.
3. The driver understands that his or her own insurance is primary and district insurance is considered secondary.
4. The permission form must be signed by the driver and approved by the site administrator.

Volunteering on Campus

At Golden View families are an integral part of the school community. Adults help in various capacities at school in the classroom, library, copy room, and on the playground. Volunteers also help on field trips and with special activities. Each classroom has one or more room parent who coordinates parent involvement in classroom/ school activities and programs. For safety reasons please reference the following important reminders for volunteers:

***Younger siblings are not allowed on to come into classrooms during school hours (specifically classroom time, classroom parties and on school field trips).**

***Volunteers must complete the volunteer clearance form and online training. To access the training go to www.srvusd.k12.ca.us <<http://www.srvusd.k12.ca.us>> under "Parent Link." Once this is completed, volunteers can receive their volunteer ID card.**

***Volunteers must sign in at the office and show their ID to get a volunteer badge to wear before going to their volunteer assignment on the school site. Volunteers will need to sign out and return their volunteer badge before leaving the campus.**

School Site Council

The basic principle underlying the establishment of the School Site Council (SSC) is that the staff, students, and parents who are most affected by the operations of Golden View have a role in the decisions regarding how our school functions. This involvement occurs through the development of a school improvement plan, including a budget that is reflective and supportive of the plan, the continuous review of implementation of the plan, assessment of the effectiveness of the plan, and ongoing review and updating of the school plan.

Each segment of our school community that makes up the SSC brings a unique perspective and knowledge of how Golden View will function and how it might be improved and strengthened to offer the best program possible to our students. As the SSC reviews the existing program and plans and funds improvement strategies, we draw upon these special skills and knowledge. For example, the principal and teachers receive extensive training in curriculum development and implementation; parents are able to offer insights into how effective the school is in creating a positive learning environment and how well their children understand their assignments; and students can offer insight on the range and effectiveness of instructional and learning options available. Other school personnel, such as counselors, aides, and clerical staff provide special perspectives on how the school can function to support student learning.

School Site Council Members for 2017-2018

Christine Huajardo
Shirley Pitts
Christy Stevens
DeeDee Judice
Sarah Allen
Susan Huster
Sasa Janhar
Susan Hornbuckle
Betsy Horvath

Parent Teacher Association

The Golden View PTA actively supports all aspects of the school program as well as promoting widespread school and community cooperation.

PTA membership is open to parents, guardians, relatives, teachers, and friends of Golden View students. A membership drive will be conducted early in the school year; however, you may join at any time. You are encouraged to join the PTA and take an active part in this supportive organization. If active participation is not possible, you are still encouraged to join and help provide a financial base to support the PTA's activities.

Golden View PTA 2017-2018

PTA Elected and Appointed Officers

President	Betsy Horvath
Executive Vice President	Angi Sarina
1st Vice President, Legislation	OPEN
2nd Vice President, Programs	Mary Carroll
3rd Vice President, Ways and Means	Su Cross
Recording Secretary	Prashanthi Rao
Treasurer	Andriana Fusaro
Financial Secretary	Rosa Harnack
Auditor	Jim Fitzgerald
Historian	Amy Major
Parliamentarian	Stephanie Benson
Education Fund Representative	Kimber Monticelli
Teacher Representative	Tiffany Burgermeister
Principal	Christine Huajardo

Golden View Gator Fund

The Golden View Gator Fund, an affiliate of the San Ramon Valley Education Foundation, is a non-profit organization dedicated to providing resources to maximize the quality of education at Golden View through the collaboration of parents, educators, the School Site Council, PTA and the community. The Fund accepts donations, solicits, and raises money to support educational programs at Golden View. Monies raised by the Gator Fund pay for:

Library/Media coordinators
Technology instruction
Vocal Music instruction
Intervention Coordinator services
Classroom paraeducator support

Gator Fund Board Of Directors

President: Kimber Montercelli

Vice President: Eshwari Koduru

Treasurer: James Nunes

Secretary: Su Cross

Corporate Match: Shannon Syms

Auction Donations: Elizabeth Knipmeyer

Dining Days: Kim Thomas

Shop for Golden View: Duke Bragg

Family Field Day Chair: Amy Major

Teacher Treats: **OPEN**

Turkey Trot: Amy Major

PTA Representative: Betsy Horvath

Teacher Representative: Sarah Ferlazzo

Auditor: Eric Thomas



*See you later,
Gator!*